

INTERIOR DESIGNER COVER LETTER

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[Hiring Manager's Name]
74 Company Address
Provincetown, MA, 02657
(xxx) xxx-xxxx
hiring.manager@gmail.com

Dear [Mr./Mrs./Ms.] [Hiring Manager's Name],

As a creative and client-focused Interior Designer with excellent design, project management, and sales skills, I'm excited to submit my application for the Interior Designer position with [Company Name].

Over the past 10 years, I've managed interior design projects for both commercial and residential clients, analyzing clients' requirements and transforming their ideas into beautiful, functional design solutions. Currently, as Interior Designer for Integrated Design Solutions, I manage 100+ interior design projects from concept through to completion, with budgets of up to \$200K. Below is a snapshot of my key strengths and achievements:

- Consistently met client expectations with 100% client satisfaction scores by creating innovative design concepts to ensure effective use of space and resources
- Leveraged expertise in integrated sustainable design solutions, including preparing 2D and 3D presentation/design drawings
- Increased revenue 47% by assisting the project manager in subcontracting fabrication, installation, and arrangement of materials, finishes, and furnishings

With my proven skills in leading projects and bringing pictorial visions to life, I'm prepared to provide cost-effective solutions and exceed client expectations. I look forward to meeting with you and learning more about your goals for this position at [Company Name]. Until then, thank you for your consideration.

Sincerely,

[Your Name]
[Phone Number]
[Email]